

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>26 May 2015</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Ieuan Williams</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>June 2015 – January 2016</b>;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: June 2015 – January 2016.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **June 2015 – January 2016** is outlined on the following pages.

\* *Key:*

*S = Strategic – key corporate plans or initiatives*

*O = Operational – service delivery*

*FI = For information*

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>JUNE 2015</b>							
1	<b>Welsh Language Scheme Monitoring Report 2014/15 (O)</b>  To ratify the annual report for submission to the Welsh Language Commissioner.	Economic Development, Leisure and Tourism Portfolio Holder.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		Delegated decision  June 2015	
2	<b>Llawr y Dref – options for the future (S &amp; O)</b>  Approval of strategic direction.	Social Services and Housing Portfolio Holder.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		Delegated decision  June 2015	
3	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  15 June 2015	
4	<b>2014/15 Revenue and Capital Budget Monitoring Report – Quarter 4 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources  Cllr Hywel Eifion Jones		The Executive  15 June 2015	

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5	<b>Corporate Policy Management (O)</b>  - approval of funding to acquire a corporate policy management system.	The approval of the full Executive is sought as the decision involves a bid for finance.	Deputy Chief Executive	Lynn Ball Head of Function – Council Business / Monitoring Officer  Cllr Alwyn Rowlands		The Executive  15 June 2015	
6	<b>Council Housing Development Strategy 2015 – 2020 (S)</b>  Approval of strategic direction.	Decision to be taken by the full Executive (unless powers will be deputised to the new Housing Services Board), links to the HRA business plan which is a statutory document.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  15 June 2015	
7	<b>Housing Services (S)</b>  To consider governance model to include Housing Revenue Account.	Decision to be taken by the full Executive as it relates to the governance of the new Housing Services Board being established.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  15 June 2015	

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8	<b>Llangefni link road – purchase of land (O)</b>  Purchase of land associated with scheme.	The approval of the full Executive is sought as the decision involves a bid for funding which is beyond the limit of the portfolio holder's responsibility.	Sustainable Development	Dewi Williams Head of Service Environment and Technical  Cllr J Arwel Roberts		The Executive  15 June 2015	
9	<b>School Modernisation – Llannau area (S)</b>  Purchase of land associated with scheme.	The approval of the full Executive is sought as the decision involves a bid for funding which is beyond the limit of the portfolio holder's responsibility.	Sustainable Development	Dewi Williams Head of Service Environment and Technical  Cllr J Arwel Roberts		The Executive  15 June 2015	
<b>JULY 2015</b>							
10	<b>The Executive's Forward Work Programme (S)</b>  - Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  20 July 2015	
11	<b>Constitutional Changes – Scrutiny Procedure Rules (O)</b>  Approval and recommendation to full Council.	Implementation of the recommendations would result in constitutional changes which can only be approved by full Council after consideration by the Executive.	Deputy Chief Executive	Lynn Ball Head of Function – Council Business / Monitoring Officer  Cllr Alwyn Rowlands		The Executive  20 July 2015	29 September 2015

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12	<p><b>Annual Report – Statutory Director of Social Services (S)</b></p> <p>Endorsement of report for submission to Council.</p>	<p>This is a public report on the performance and priorities of Social Services within the Council's statutory arrangements. It is expected that there is ownership and understanding of the work programme, successes and challenges across the Council's work. It would not be appropriate, considering the public requirement, that the report is restricted to the attention of the portfolio holder only.</p>	Community	<p>Gwen Carrington Director of Community</p> <p>Cllr Aled Morris Jones</p>	6 July 2015	The Executive 20 July 2015	
13	<p><b>Lowering the admission age for Ysgol Llanfairpwll and Ysgol Goronwy Owen (O)</b></p> <p>Final decision.</p>	<p>The approval of the full executive is sought as the portfolio holder is the Chair of Governors at one of the schools.</p>	Lifelong Learning	<p>Dr Gwynne Jones Director of Lifelong Learning</p> <p>Cllr Kenneth P Hughes</p>		The Executive 20 July 2015	

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14	<b>Libraries Service Review (S)</b>  To consider options for future service delivery.	The approval of the full Executive is sought as it is a strategic and transformational decision affecting the future delivery of the service.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Kenneth P Hughes	6 July 2015	The Executive  20 July 2015	
15	<b>Cultural Services Review (S)</b>  To consider options for future service delivery.	The approval of the full Executive is sought as it is a strategic and transformational decision affecting the future delivery of the service.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Kenneth P Hughes	7 July 2015	The Executive  20 July 2015	
16	<b>Youth Service (S)</b>  To consider options for future service delivery.	The approval of the full Executive is sought as it is a strategic and transformational decision affecting the future delivery of the service.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Kenneth P Hughes	7 July 2015	The Executive  20 July 2015	

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17	<b>Schools Modernisation</b>  Holyhead Area: Full Business Case.	The approval of the full Executive is sought before submitting the Full Business Case to Welsh Government.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Kenneth P Hughes		The Executive  20 July 2015	
<b>SEPTEMBER 2015</b>							
18	<b>Safeguarding Arrangements for Vulnerable Adults (S)</b>  Progress report.	Social Services and Housing Portfolio Holder.	Community	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones	15 September 2015	Delegated decision  September 2015	
19	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  21 September 2015	
20	<b>Annual Performance Report (Improvement Plan) 2014/15 (S)</b>  Approval of report and recommendation to full Council.	Forms part of the Council's Policy Framework - a collective decision is required to make a recommendation to the full Council.	Deputy Chief Executive	Deputy Chief Executive  Cllr Alwyn Rowlands		The Executive  21 September 2015	29 September 2015
21	<b>Corporate Scorecard – Quarter 1, 2015/16 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Deputy Chief Executive	Deputy Chief Executive  Cllr Alwyn Rowlands	14 September 2015	The Executive  21 September 2015	

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22	<b>2015/16 Revenue and Capital Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources  Cllr Hywel Eifion Jones	14 September 2015	The Executive 21 September 2015	
23	<b>Common Allocations Policy (S)</b>  Adoption of new Common Allocations Policy.	This is a matter for the full Executive to decide as it involves a key Council policy.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive 21 September 2015	
<b>OCTOBER 2015</b>							
24	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive 19 October 2015	
25	<b>Schools Modernisation - North West Anglesey Area (Llannau)</b>  Full Business Case.	The approval of the full Executive is sought before submitting the Full Business Case to Welsh Government.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Kenneth P Hughes		The Executive 19 October 2015	

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26	<b>Schools Modernisation – Rhosyr Area</b>  Formal Consultation	Executive decision required to decide the final configuration of schools in the area.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Kenneth P Hughes	14 September 2015	The Executive  19 October 2015	
27	<b>Weekly waste collection – options appraisal re 3 or 4 weekly collections (S)</b>  Agreement on future option.	A decision is sought from the full Executive as this matter would involve a significant change to working practice.	Sustainable Development	Dewi Williams Head of Environment and Technical  Cllr J Arwel Roberts	TBC	The Executive  19 October 2015	
<b>NOVEMBER 2015</b>							
28	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  30 November 2015	
29	<b>Corporate Scorecard – Quarter 2, 2015/16 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Deputy Chief Executive	Deputy Chief Executive  Cllr Alwyn Rowlands	16 November 2015	The Executive  30 November 2015	

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30	<b>2015/16 Revenue and Capital Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources  Cllr Hywel Eifion Jones	16 November 2015	The Executive  30 November 2015	
<b>DECEMBER 2015</b>							
31	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  14 December 2015	
<b>JANUARY 2016</b>							
32	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  25 January 2016	

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